

**Donovan/Elm West Community Action Network  
Inaugural Meeting  
May 31<sup>st</sup>, 2007  
Croatian Centre (Lower Hall)**

**Meeting Notes**

**1. Welcome by Councillor Evelyn Dutrisac**

Councillor Dutrisac thanked and welcomed individuals in attendance.

**2. CAN Committee Structure**

Committee Leadership

- It was agreed that the Community Action Network committee will have two co-chairs which will lead meetings, plan agendas and handle public relations.
- The group discussed rotating the chairs after a one year period.
- The group agreed to delay in appointing co-chairs as there were a number of people absent from the meeting and members in attendance wanted more information about the direction of the CAN.

Meeting Schedules

- It was agreed that the CAN Committee would meet on the 4<sup>th</sup> Thursday of the month at 7:00 p.m.
- The group will suspend meetings for the months of July and August.
- The meeting location would be the Croatian Centre, however, the group may want to host meetings at other community facilities in the area occasionally.
- Staff will email & call CAN Committee members to remind them of meetings.

Committee Ground Rules

- All CAN Committee members will have the opportunity to contribute at meetings and all opinions and ideas will be respected.
- The group will strive for consensus when making decisions and will only resort to voting when consensus can not be achieved.
- The group finish all projects and initiatives that they start.
- The CAN Committee will operate in a transparent manner. Meetings are open to the public.
- Meetings will be communicated to the public through community bulletin boards and community sections in local media outlets.
- Individuals from the community will have opportunities to make presentations to the CAN Committee.
- All meetings will have an agenda which will include times allotted to each agenda item.
- Individual CAN Committee members are encourage to share and communicate information.
- Ground rules, meeting schedules and committee structure will be reviewed periodically as needed.

### **3. Review of Strategic Visioning Session**

Staff asked for some feedback regarding the process used in developing the Community Action Network. Generally, the CAN Committee members were pleased with the process and the Strategic Visioning Session.

### **4. Development of Project Groups**

The group reviewed the proposed projects, ideas and initiatives from the Strategic Visioning Session Report and the results of the voting that took place.

It was agreed that each CAN Committee member would develop their personal top three or four top priorities with consideration to how the voting took place at the Strategic Visioning Session. At the next CAN meeting, committee members will share their priorities and start developing project teams and groups.

### **5. COPs Program**

Information regarding the Citizens on Patrol (COPs) Program was distributed to the group. Citizens on Patrol is comprised of members of the community who volunteer their time patrolling the community in teams of two in a private vehicle with a mandate to detect suspicious, disruptive and criminal behaviour and communicating with Police Services. If the Community Action Network is interested in developing a COPs Program, a minimum of 15 volunteers are required.

### **6. Other Items**

- Councillor Dutrisac informed everyone of the efforts by CAN volunteers to paint playstructures and gazebos in the area of late.
- The Planning Department has been asked to provide copies of the Donovan Community Improvement plan for all committee members. In the meantime, Jeff Pafford has two copies that can be loaned out from his office.
- The group discussed the billboard signs on Kathleen. Myths and Mirrors are willing to paint murals depicting the Donovan community in place of advertisements. Other members wanted to remove the signs totally. Councillor Dutrisac will contact the sign owner to see what is possible.
- Grass cutting required at Selkirk Park as well as emptying garbage cans.
- The issue of garbage pick up and clean up of laneways was raised.

### **7. Next Meeting**

Thursday, June 28<sup>th</sup>, 2007

7:00 p.m.

Croatian Centre (lower hall)